DRAFT UNTIL SIGNED

Minutes of the Beck Row, Holywell Row & Kenny Hill Parish Council Meeting held on Tuesday 8th September 2026 at 7.30pm

Attendance:

Councillor Gary Peachey	Chair
Councillor Sue French	Vice Chair
Ms Jane Spenser	Clerk
Councillor James Bailey	
Councillor Philip Haylock	
Councillor Gary Harrison	
Councillor Jamie Howard	
Councillor Alan Vickerage	

Members of the electorate and other attendees:

5 members of the electorate
County & District Councillor Don Waldron
Squadron Leader Owen Crossby

The Chair opened the meeting at 7:30pm.

A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

6405	**Apologies and consent to acceptance for absence** Apologies requiring consent received from Councillor Steve Murrow. Councillor Paul Stannard not present, no apologies received. Other apologies received not requiring consent from PC Scott Cameron.	
6406	**To receive member's declaration of interest and dispensations relating to items in this agenda.** None were received.	
6407	**To resolve that the minutes of the Parish Council meeting held on Tuesday 14th July 2026 are a true and correct record.** Draft Minutes were circulated to Councillors and available on the Parish Council Website following the meeting. Councillor French advised that there needed to be an amendment to 6400, Cheenie's first name is Katrina and not Karen. This is the only amendment required. Following this amendment, it was resolved that	

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	the minutes of the Parish Council meeting on Tuesday 14th July 2026 were a true and correct record. The minutes were signed by the Chair.	
6408 a. b.	**<u>Progress reports for information</u>** **Chair's report** Nothing to report at this **Clerk's progress report on previous agenda items (Appendix E)** The inclusive picnic bench from Sutcliffe Play has increased in price since we bought the last 2. With a discount of £498.00, the bench will cost £2241.00 + vat, delivered. Not installed. Stuart would be happy to install. Cost of post mix and his time to be factored in. 8 – 10 week lead time. £1000.00 was given by Cllr Waldron some time ago towards this. Please advise if you want to proceed. Price received after Agenda produced. Can be added to October if you wish. Still trying to get there with the Export of the electricity and working with the electricity supplier to finalise all the required details. A meter exchange has taken place at the Parish Hub and the Export Team have confirmed they now have everything in place to begin recording the exported power. Correspondence has been received from a resident at Rainbows End, Wilde Street regarding the trees on the opposite side of the road, one of which fell across the road, blocking it. Highways have confirmed they are not responsible for the trees and they must therefore be on private land. UKPN have confirmed they will cut the trees below the wires as they are running through cables. Any help confirming ownership would be helpful. . Following the introduction of an amendment to the Localism Act 2011 under the English Devolution and Community Empowerment Act 2026, and with the aim of improving councillor safety, local authorities are no longer required to publish the home addresses of elected or co-opted members in their public registers of interest from 29 June 2026. Where applicable, home address details are still to be declared to the Clerk and Monitoring Officer, retained internally and used to manage potential conflicts of interest, but they will no longer be available for public inspection unless the member has requested otherwise in writing to the Monitoring Officer. Cllr Waldron can provide some funding towards Village Gateways. If some costs can be prepared and a licence from Suffolk Highways obtained, which is valid for 12 months, an application towards the costs can then be made. Several reports have been made to me regarding the use of a motorbike on the Toc-H land which has caused quite a lot of damage to the ground as it was again used after the rain. This has now been reported to the police and a crime reference number obtained. Stuart	

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will need to spend time repairing the ruts that have been caused over by the gym equipment.

The CCTV camera for the park is up on the post. Cloud storage is required to record footage at a cost of $79.99 per annum. Signage will be put up on the 5 entrances to the park on Friday this week at which point recording can begin.

c. **The Beacon – Councillor French**

There is a new quarter page advert for the next edition of the Beacon. Cut off for entry in the Oct-Nov 26 issue is 14th September 2026. Jane Parry sent a message via Cllr French to thank the Parish Council for their grant funding. The Holiday Club was very well attended with around 25 children a session. This will feature in the next issue of the Beacon.

d. **SID monthly data (Appendix F)**

The SID data was shared with Council Members ahead of the meeting. The Speed Camera Team and local Police have been provided with the up-to-date readings.

Speed Indicator Device Statistics	Month Report					Jul-Sep 2026	
						Page 1 of 1	
Holmsey Green			**Dolvers View HR**			**The Street HR**	
09 Jul - 02 Sep	**57**	**Days**	**09 Jul - 02 Sep**	**57**	**Days**	**09 Jul - 02 Sep**	**57**	**Days**
	I/C	O/G		I/C	O/G		I/C	O/G
Total Vehicles	32438	31801	Total Vehicles	72948	71905	Total Vehicles	62334	76586
Vehicles per day	569	558	Vehicles per day	1280	1261	Vehicles per day	1094	1344
	MPH	MPH		MPH	MPH		MPH	MPH
Average mph	25	25	Average mph	26	26	Average mph	25	26
Max mph	68	68	Max mph	66	68	Max mph	60	60
30% Vehicles less than	22	22	30% Vehicles less than	23	24	30% Vehicles less than	23	23
50% Vehicles less than	24	24	50% Vehicles less than	25	26	50% Vehicles less than	24	25
85% Vehicles less than	29	29	85% Vehicles less than	29	30	85% Vehicles less than	28	28
Vehicles over 45 mph	0.2%	0.2%	Vehicles over 45 mph	0.1%	0.1%	Vehicles over 45 mph	0.1%	0.1%
Parkside			**Wilde Street**			**Opp Cherry Tree Grd**	
09 Jul - 02 Sep	**57**	**Days**	**09 Jul - 02 Sep**	**57**	**Days**	**09 Jul - 02 Sep**	**57**	**Days**
	I/C	O/G		I/C	O/G		I/C	O/G
Total Vehicles	54340	53852	Total Vehicles	17954	23587	Total Vehicles	60970	93735
Vehicles per day	953	945	Vehicles per day	315	414	Vehicles per day	1070	1644
	MPH	MPH		MPH	MPH		MPH	MPH
Average mph	26	27	Average mph	28	30	Average mph	30	31
Max mph	61	66	Max mph	70	69	Max mph	86	111
30% Vehicles less than	23	24	30% Vehicles less than	24	26	30% Vehicles less than	25	25
50% Vehicles less than	25	26	50% Vehicles less than	26	29	50% Vehicles less than	27	31
85% Vehicles less than	29	31	85% Vehicles less than	33	35	85% Vehicles less than	37	39
Vehicles over 45 mph	0.2%	0.3%	Vehicles over 45 mph	0.8%	1.1%	Vehicles over 45 mph	3.7%	4.9%

6409 **<u>Public participation session (15 minutes) to include Police, District and County Councillors' Reports.</u>**

A resident of Hicfield Road attended the meeting to talk about their proposal for a dedicated play area to be placed at the back of the housing estate. The proposal has been sent to Clarion Housing and Councillor Don Waldron, West Suffolk Council for their consideration.

a. **Councillor Don Waldron – Suffolk County Council & West Suffolk Council**

The Government has announced a U-turn on Local Government Reorganisation. As a result, elections for West Suffolk Council will take place in May 2027, with Councillors serving until 2031. One matter remains unchanged: a Mayor will still be sought. Councillor Waldron stated that, regardless of political party, West Suffolk Council puts Suffolk first.

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b.	**Squadron Leader Owen Crossby – RAF Mildenhall** There has been an increase in queries recently related to the Sunnica Energy Farm development, so I would like to clarify the position of RAF Mildenhall and the Ministry of Defence (MOD). The MOD was a consultee during the statutory planning consultation process for the proposed development of Sunnica. The MOD reviewed the proposals to determine if there would be any impact on Defence and raised no objection to the proposed Sunnica Energy Farm consultation. The MOD was also involved in the planning stage, and officials have reviewed the planning criteria for the proposed solar farm and are content that MOD's interests were considered and protected. As a result, the department's decision to not object to the energy farm remains unchanged. I can assure you that as part of this process, the relevant Subject Matter Experts were engaged, and no objections to the solar farm were raised by any party, which included the users of the nearby MOD sites. The MOD cannot object to developments just on the possibility that there may be an impact to Defence activities should a specific chain of events occur. The Chief Constable of the Ministry of Defence Police visited RAF Mildenhall to see the constables that work here and get a feel for their daily routine. He also discussed counter-drone defensive operations with the US security personnel and leadership. RAF Mildenhall hosted a clergy day, with representatives from a variety of religious denominations from around the region meeting with the on-base Chaplains to discuss the Spiritual pillar of support to Airmen. The same day, we also hosted a Key Leaders Day to explain the operational role of the base and the units that call it home. There was attendance from County Councils, local government, and emergency services. Invites for this year's Mil-D-Con event have been sent to local cadets and schools. As these were sent out when schools were closed, please let us know if any invites appear to have been mislaid. The US Labor Day holiday was on 7 September, so there was reduced activity at the base last weekend. An exercise was held to rehearse procedures for reacting to a protest at the base main entrance last week. Apologies that this was not notified to the community in advance, but it was not well notified internally, and we were not aware of the exercise. This has been fed into the lesson learned from the exercise.	

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Date signed: ……

c.	**PC Scott Cameron – Community Policing** Nothing significant to report other than the following relevant incidents over the past 28 days in your local area: 3 x criminal damages reported including the recent damage to the park where motorbikes have caused damage to the grassed area. 2 x burglaries - Both residential dwellings 1 x Going equipped - Suspect was stopped in vehicle and items found in the vehicle indicating there was intent to steal. Suspect was arrested and interviewed. Currently still under investigation. I have only covered a select few of the crimes recorded above. There are more, however mainly isolated incidents that are not in the public interest. Recent engagement on RAF Lakenheath regarding vehicle issues. Nothing significant to report on this. There will be another engagement on RAF Mildenhall soon. Dates to be confirmed. Now that the summer demand is over, I will hopefully be available for the next meeting.	
6410	**<u>Planning matters</u>** **DC/25/1907/TPO –** TPO 003 (2020) tree preservation order – two lawson cypress (marked G4 on the plan and within G1 on order) fell; one horse chestnut (marked T10 on plan and within G1 on order) and eight silver birch (marked G3 on plan and within G1 on order) crown lift up to five metres above ground level and cut back roots to allow for construction of new fencing. Location: The Bird In Hand Hotel, The Street, Beck Row, IP28 8ES. **SUPPORT with a note that all care should be taken to preserve the trees in question and as minimal root damage caused as possible.** **DC/26/0836/FUL** – AMENDED Planning application – a. two poultry houses b. associated infrastructure. Location: Kenny Hill Farm, Kenny Hill Drove, IP28 8DU. **SUPPORT this is a rural community and we support our local farmers.**	Clerk
6411 a-b.	**<u>Governance and Finance</u>** **To receive and approve the bank reconciliations - Appendix A** and **Appendix B** Reconciliation of Parish Council and Parish Hub bank accounts, previously circulated to members ahead of meeting, for the month ending June 2026, were received and approved.	

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Date signed: ……

c-d.

To approve payments -

I. Parish Council - **Appendix C**

Date	status	Details	Gross	VAT	Net
14.07.26	PAID	Mildenhall Building Supplies (post mix)	£18.00	£3.00	£15.00
14.07.26	PAID	Woollards (brown treated post - play area repairs)	£19.13	£3.19	£15.94
20.07.26	DD	Lloyds bank chgs	£4.25	£0.00	£4.25
31.07.26	PAID	Willows Management - Parish keeping Jul 26	£682.50	£0.00	£682.50
31.07.26	PAID	Salary JS Jul 26	£1,196.41	£0.00	£1,196.41
03.08.26	DD	GM Data Sims x 2 (CCTV)	£13.98	£2.34	£11.66
06.08.26	DD	BT	£60.04	£10.01	£50.03
07.08.26	PAID	HMRC PAYE mth4	£518.00	£0.00	£518.00
13.08.26	PAID	Baker Ross - Craft activities for CAD	£33.85	£5.63	£28.22
13.08.26	PAID	Vistaprint - business cards for CAD	£25.49	£4.25	£21.24
17.08.26	PAID	Craig Norman Aug-Sep 26 Beacon Magazine	£1,350.00	£0.00	£1,350.00
17.08.26	PAID	Forest Heath Fasteners (play area repairs)	£35.68	£5.95	£29.73
17.08.26	PAID	PKF Littlejohn Limited Assurance Review - AGAR 31 Mar 26	£504.00	£84.00	£420.00
17.08.26	DD	Lloyds bank chgs	£4.25	£0.00	£4.25
29.08.26	PAID	Willows Management - Parish keeping Aug 26	£225.00	£0.00	£225.00
01.09.26	PAID	Salary JS Aug 26	£1,196.41	£0.00	£1,196.41
03.09.26	DD	GM Data Sims x 2 (CCTV)	£13.98	£2.34	£11.66
03.09.26	PAID	Forest Heath Fasteners (for office door/gate)	£10.21	£1.70	£8.51
05.09.26	DD	BT	£60.04	£10.01	£50.03
07.09.26	PAID	HMRC PAYE mth5	£518.00	£0.00	£518.00
		Total	**£6,489.22**	**£132.42**	**£6,356.84**

Date	status	Details	Gross	VAT	Net
20.07.26	PAID	R Tidd - cleaning Jul 26	£45.00	£0.00	£45.00
20.07.26	DD	Lloyds bank chgs	£4.25	£0.00	£4.25
27.06.26	DD	British Gas - electric	£64.85	£3.09	£61.76
17.08.26	PAID	Solutions Cleaning Supplies - cleaning products	£35.70	£5.95	£29.75
17.08.26	PAID	O Greatorex - qtrly window cleaning	£50.00	£0.00	£50.00
17.08.26	PAID	Blazetech Fire Protection - fire extinguisher annual srv.	79.80	13.30	66.50
18.08.26	DD	Lloyds bank chgs	6.66	0.00	6.66
26.08.26	DD	British Gas - electric	44.28	2.11	42.17
29.08.26	PAID	R Tidd - cleaning Aug 26	50.00	0.00	50.00
08.09.26		West Suffolk Council - Premises Licence Annual Fee	180.00	0.00	180.00
		Total	**£560.54**	**£24.45**	**£536.09**

ii. Parish Hub - **Appendix D** Approved and authorised for payment. Appendix items can be found in the minute folder with signed minutes relating to this meeting.

e.

To note the completion of the limited assurance review 31 March 2026 and the receipt of the External Auditors Certificate.

It is the External Auditors' opinion that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR). Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

A notice of conclusion of audit has been prepared and will be displayed on the Parish Hub notice board as well as the website.

6412

<u>To receive and note the most recent play area Operational Inspection and discuss any queries. APPENDIX G</u>

The most recent report is showing an improved position with repairs. The zip wire is now back in operation and signed off by Creative Play. The Clerk and the Parish Keeper continue to work on repairs that can be carried out. The new picnic bench will be purchased and installed inside the gated play area. The Parish Keeper will do this. Further items will be looked at for that area in due course. The new upright

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	timbers on the zip wire will be monitored. The chain may need links removing to increase ground clearance. The play inspector contacted the Clerk while on site regarding the damage to the land from motorbike use. A crime reference number has now been obtained by the Clerk.	
6413	**<u>To discuss plans, representatives and timings for Remembrance Sunday, 8th November 2026 and Saturday 7th November 2026</u>** The timings will be Saturday 7th November, 11.00am at Kenny Hill. Cllr Waldron has confirmed he will be able to attend. Sunday 8th November, 10.30am at the War Memorial, Lamble Close followed by 11.00am at the War Graves, St John's Church. Cllr Waldron will attend the War Graves on the Sunday. The Clerk will let West Row Parish Council know our timings as well as Kenny Hill Baptist Church and RAF Mildenhall. Cllr Peachey will be in attendance and all Parish Councillors are encouraged to attend. The Commonwealth War Graves in Beck Row are the largest in the County with a total of 78 war graves.	Clerk
6414	**<u>To discuss number of and resolve the purchase of Christmas trees for 2026</u>** It was resolved to proceed as in previous years with the same number of trees from Rougham Nurseries. Ideally delivery should be arranged to allow for them to be put up on the last Saturday in November, this being 28th November 2026.	Clerk
6415	**<u>To review the Parish Council participation and findings from the Community Action Day</u>** Cllr Peachey thanked Cllr Bailey, Cllr Haylock and Cllr Howard for their attendance. The day was organised by Clarion Housing to encourage connection and community engagement. The Clerk organised litter pickers and equipment for the day and liaised with Diane from Clarion. Several organisations attended. Families took part in litter picking the area. Clarion had organised a skip for the site as well as a free ice cream van for the children. The Parish Council provided craft activities and the business style cards suggested by Cllr Vickerage proved useful and were handed out. PC Scott Cameron was in attendance. The residents are looking for support to urge Clarion to create a designated play area for the children. Currently there are issues regarding the use of the green space for football as cars, properties and trees have ended up damaged. The damage caused to the planted trees have meant the area now looks quite empty as the trees were damaged beyond repair.	

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	District Cllr Waldron has been to look at the site in question. He would be happy to support the project with a grant from his locality budget towards goals or a lawn mower. Clarion Housing own the land so there is nothing of significance the Parish or West Suffolk Council can do beyond showing their support. The Parish Council would also be willing to receive a grant request towards the purchase of football goals or such like if Clarion Housing give permission for the use of the land.	
6416	**To resolve the approval of the National Joint Council for Local Government Services (NJC) new pay scales for 2026-27 and to approve back pay from 01 Apr 26** Employers are encouraged to implement this pay award as swiftly as possible. Councillors resolved to approve the new pay scales and authorise the back pay from 01 Apr 26.	
6417	**To discuss 3 questions to put to Suffolk Highways representative at a future meeting** Cllr Waldron has arranged for Suffolk Highways to attend a future meeting and answer a few questions that the Parish Council deem relevant to the area. Discussion was had and the following questions have been suggested. These may be subject to change. It is hoped that attendance could be at the October 2026 meeting. Question 1 – To confirm the ownership and responsibility for repair and maintenance of Rookery Drove and what is going to happen about all the Droves that are now without owners. Question 2 – To appeal for improved line markings and signage in this area as currently in a very poor order, repairs are not lasting and we have faded or missing signs with line markings that are faintly in place if at all. Question 3 – To ask when the temporary 30mph speed limit on the A1101 between Kenny Hill and Shippea Hill will be lifted and brought back to the 50mph limit. There have been roadworks signs in place for 3 years. Are any roadworks planned in the foreseeable future?	
6418	**Items for consideration for inclusion on the next agenda** Nothing at this time.	
6419	**Date of the next meeting** The next meeting is scheduled for Tuesday 13th October 2026.	
6420	**Meeting closed** The meeting closed at 8.46pm.	

Signed by Chair of meeting: …….

Date signed: ……